

## **Steve Yastrow**

### **Logistical Requirements**

#### **Travel:**

Steve travels from Chicago, IL. He is willing to fly coach or drive to local destinations. He requires his travel, hotel and expenses be covered.

#### **A/V Requirements:**

- Steve requires a dedicated lavalier microphone.
- Depending on the event and audience size, Steve may need a screen a projector.
  - The projector should be arranged so Steve can see his computer screen while standing in the middle front of the room. The projector screen should be off to one side, so Steve will not block the screen as he walks.
  - Steve requires a small table or stand for his computer

#### **Room Set-up Requirements:**

- For a keynote presentation, Steve is happy to work with the seating arrangement that best fits the room size, at the discretion of the event planner.
- For a workshop presentation with up to 25 participants, Steve prefers a U-shape seating arrangement.
- For a workshop presentation with 25-100 participants, Steve prefers a crescent-round seating arrangement.
- For a workshop presentation with more than 100 participants, Steve prefers a classroom seating arrangement.
- Steve does not use a lectern, so it is not necessary to provide one.

#### **For inquiries and questions, contact:**

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